# SCHEDULE A AN ANNUAL BUDGET AND SUPPORTING DOCUMENTATION

ANNUAL BUDGET OF

## MBHASHE LOCAL MUNICIPALITY



## (WLKEE) WEDIOW LEKW KEVENUE AND EXPENDITURE FORECASTS 2015/16 TO 2017/18

Part 1 - Annual Budget

Mayor's Report

1.1

In his State of the Nation Address President Jacob Zuma said, "Our country still faces the triple challenges has poverty, inequality and unemployment, which we continue to grapple with. Dealing with these challenges has become a central focus of all democratic administrations. We elected to focus on five priorities, education, health, the fight against crime and corruption, rural development and land reform as well as creating decent work".

In this IDP and Budget I want to emphasise that, we cannot expect to do the same old things and expect different results. We need to improve the way we do things for the betterment of our communities.

In the past couple of years the world economy has gone through its deepest recession. Signals are that the recovery is still fragile and many commentators caution that current positive economic trends may be short-lived. Whashe Local Municipality is no way immune to the harsh economic realities associated with the recession.

Among the impacts are the serious cash flow challenges currently being experienced by the municipality due to among other things declining collection rates; historic expenditure patterns and a general lack of doing business smarter, thus leading to low revenue base.

In his last budget speech for the current administration Finance Minister Pravin Gordhan said "the current budget sets out the resource plan for an intensified implementation of our National Development Plan". This means all South Africans will gain from the economic transformation and will all share in our Constitutional democracy.

Central to the NDP, is the commitment to reduce poverty and unemployment. Mbhashe is one of the areas with high unemployment and illiteracy rate. There is also a high infrastructure backlog. This means out of our total budget of more than R360m for 2015/16, R370m and R380m for 2016/15 and 2017/18 respectively we must create an environment for job opportunities and partner with businesses.

Premier of the Eastern Cape said in her State of the Province address, "Our success moving into the new term of government will be determined by the active participation and involvement of citizens of this Province in the programs of government. We cannot be spectators in the struggle for our own economic emancipation".

As it was evident in our community meetings, people want service delivery and we have been entrusted with such a task. More than R120m has been allocated for capital investment in 2015/16, R123m in 2016/17 and R130m in 2017/18.

It is our duty as Councilors to correctly inform the public and not to mislead them as a way of electioneering. We need to ask ourselves a question that in the 20 years of democracy, have we done enough to service our need to ask ourselves a question that in the 20 years of democracy, have we done enough to service our

Portfolio heads in this cluster which is service delivery are full time and should make sure that there will be no roll overs. It is no secret that in the last two years we have not done well in service delivery which is our core

function. That has to change. As way of creating sustainable jobs the municipality is in the process of filling all vacancies that exist in our organogram in the next three years. Hence we have a budget R79m for salaries of employees and R21m for the remuneration of Councillors in 2015/16, R84m and R21m for 2016/17 and R90m and 22m for 2017/18. Portfolio

head for HR and Administration should lead in making sure that working conditions are improved. We have budgeted more than R3,7m under good governance in order to improve oversight and accountability. We have oversight committees that are doing well like Audit Committee, Performance Audit Committee and Municipal Public Accounts Committee. These committees should always be objectionable and provide advices to Council and not do witch hunting.

One of our strength in Mbhashe is on agriculture and farming, hence we intend to review our LED strategy in order to be able to coordinate all the resources in reducing poverty and unemployment.

Management within local government has a significant role to play in strengthening the link between the citizen and government's overall priorities and spending plans. The goal should be to enhance service delivery aimed at improving the quality of life for all people within Mbhashe Municipality.

Budgeting is primarily about the choices that the municipality has to make between competing priorities and fiscal realities. The challenge is to do more with the available resources. We need to remain focused on the effective delivery of the core municipal services through the application of efficient and effective service delivery mechanisms.

As we know, local government elections are coming up in 2016 therefore, I call upon all citizens in our Province to go all out to discharge their civic duty and exercise their hard won democratic right in voting for progress so that, together, we can move South Africa forward.

I thank you

#### Council Resolutions Z.r

Mbhashe Local Municipality for reviewing. On the  $30^{th}$  of March 2015 the draft annual budget for the financial year 2015/16 was tabled to Council of

- Management Act, (Act 56 of 2003) noted the draft budget together with the following supporting tables: The Council of Mbhashe Local Municipality, acting in terms of section 24 of the Municipal Finance 1
- capital appropriations as set out in the following tables: 1.1. The annual budget of the municipality for the financial year 2015/16 and the multi-year and single-year
- Budgeted Financial Performance (revenue and expenditure by standard classification) 11.1.1
- Budgeted Financial Performance (revenue and expenditure by municipal vote) 1.1.2.
- Budgeted Financial Performance (revenue by source and expenditure by type) 1.1.3.
- .4.1.1
- and associated funding by source Multi-year and single-year capital appropriations by municipal vote and standard classification
- management and basic service delivery targets are approved as set out in the following tables: 1.2. The financial position, cash flow budget, cash-backed reserve/accumulated surplus, asset
- Budgeted Financial Position 1.2.1
- Budgeted Cash Flows 1.2.2.
- Cash backed reserves and accumulated surplus reconciliation 1.2.3.
- Asset management 1.2.4.
- 1.2.5. Basic service delivery measurement
- Municipal Systems Act (Act 32 of 2000) notes the draft tariffs for 2015/16: The Council of Mbhashe Local Municipality, acting in terms of section 75A of the Local Government: 2.
- 2.1 the tariffs for property rates as set out in Annexure A;
- 2.2 the tariffs for refuse removal as set out in Annexure B;
- 2.3 the tariffs for all other services as set out in Annexure C.
- **Executive Summary** E.r

provided sustainably, economically and equitably to all communities. essential and critical to ensure that the municipality remains financially viable and that municipal services are The application of sound financial management principles for the compilation of the municipality's budget is

maintain sound financial stewardship. A critical review was also undertaken of expenditures on noncore and budget process. Where appropriate, funds were transferred from low- to high-priority programmes so as to Mbhashe municipality's business and service delivery priorities were reviewed as part of this year's planning and

rates and refuse budget on the current valuation roll. debt collector for collection. The municipality has updated its general valuation roll thus basing its assessment to the above, the municipality has appointed a debt collector and handed over all long outstanding debts to the strategy with the aim of giving rise to additional sources of revenue and to grow its own revenue base. In addition and implement credit control and debt collection policy. The municipality has reviewed its revenue enhancement amongst other things management of municipal leases, writing off of long outstanding and untraceable balances The municipality has embarked on the implementation of data cleansing recommendations which included 'nice to have' items as was previously outlined in circular 70.

National Treasury's MFMA Circular No. 54, 55, 58, 59, 64, 66, 67, 70, 72, 74 and 75 were used to guide the

compilation of the 2015/16 to 2017/18 MTREF.

The main challenges experienced during the compilation of the 2014/15 MTREF can be summarised as follows:

The ongoing difficulties in the economy;

- Aging and poorly maintained infrastructure;
- High rate of vacancies within the municipality and the need to fill the vacancies in order to be able to
- implement IDP and Budget;

  The need to reprioritise projects and expenditure within the existing resource envelope given the cash
- flow realities and declining cash position of the municipality;
- Increase in debtors book as a result of non-payment by rate payers;
- Lack of resources to fund infrastructure backlog.
- The following budget principles and guidelines directly informed the compilation of the 2015/16 draft budget:-

The municipal budget must be linked to the IDP in order to achieve the municipal priorities committed to

- in the IDP;
   The allocation of the municipal budget is made to specific service delivery programmes and this will
- ensure accountability and avoid discretionary budget allocations;

  The municipal budget is funded from anticipated revenues to ensure that estimated expenditure does
- not exceed the anticipated revenue;

  As per MFMA circular 75, the budget must allocate resources to core social and economic priorities
- whilst containing expenditure growth (Cost containment measures to be in place);

  The socio economic factors of our communities and affordability have been considered in setting tariffs
- for rates and services;

  for rates and services;
- The tariff increase has been based on the CPI inflationary rate of 4.8 except for new tariffs that were not previously considered by the municipality (e.g. application for demolition of building structures)
- Allocations have been made for contingency plans for anticipated power outages;

adopts the relevant budget planning and reporting framework.

- As per MFMA circular 75, provisions have been made for Eskom and Water Services Authorities to
- ensure continuous payments of accounts;

  The implementation of SCOA has also been taken into consideration to ensure that the municipality

## Table 1 Consolidated Overview of the 2015/16 MTREF

Budget Year 2017/18		Budget Year	Budget Year	Description
380 969 045			794 989 742	Total Operating Revenue
590 081 497	248 980 640	235 982 013	214 592 705	Total Operating Expenditure
131 772 663	123 496 049	120 972 411	67 874 120	Total Capital Expenditure

The total revenue is made up of grants and subsidies which is approximately 90% and own revenue which is made up of income derived from our tariffs. Tariff-setting is a pivotal and strategic part of the compilation of any budget. When rates, tariffs and other charges were revised, local economic conditions, input costs and the affordability of services were taken into account to ensure the financial sustainability of Mbhashe Municipality. There has been a huge increase of approximately 48% in operating revenue, mainly driven by the increase in the equitable share allocation and other infrastructure related grants.

The operating expenditure increased by a steady 9% which a considerable chunk of it is contributed by personnel costs due to high vacancy rate. Personnel expenditure has the biggest slice which is 31% of our budget. The municipality has lot of vacancy that results to lack of service delivery. The auditors have also raised the issue of employment as a major concern for the municipality's going concern.

The cost associated with the remuneration of councillors is determined by the Minister of Co-operative Governance and Traditional Affairs in accordance with the Remuneration of Public Office Bearers Act, 1998 (Act 20 of 1998).

Capital expenditure increased by a margin of approximately 79% when compared to the 2014/15 financial period. This is mainly driven by the huge investment in capital acquisition and infrastructure grant. The municipality has since taken a decision to investment in plant machinery of its own, capital acquisition.

The municipality's expenditure framework for the 2015/16 budget and MTREF is informed by the following:

- Balanced budget constraint (operating expenditure should not exceed operating revenue) unless there are existing uncommitted cash-backed reserves to fund any deficit which is not the case in Mbhashe;
- Funding of the budget over the medium-term as informed by Section 18 and 19 of the MFMA;
- The capital programme is aligned to the infrastructure backlog;
- Operational gains and efficiencies will be directed to funding the capital budget and other core services;
- and Strict adherence to the principle of no project plans no budget. If there is no plan no funding allocation
- can be made.

  The current agreement with the unions in terms of collective bargaining has used to inform the
- municipality's remuneration of employees.

  Depreciation is widely considered a proxy for the measurement of the rate of asset consumption (implementation of GRAP 17).

Below is the summary of the MTREF and prior year audited outcomes and other supporting budget tables.

EC121 Mbhashe - Table At Budget Summary

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Transfers recognised - operational   108 765   127 664   161 824   169 325   171 095   - 267 875   180 945   - 267 875   - 267 976   - 2				-		1	<del> </del>	1		1	
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EXPENDING Framework					***************************************						
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EC121 Mbhashe - Table A2 Budgeted Financial Performance (revenue and expenditure by standard classification)

Surplus/(Deficit) for the year		860 96	36 206	197 99	33 397	818 59	816 23	136 286	130 303	121 189
otal Expenditure - Standard	3	138 654	141 363	130 644	214 293	526 861	556 861	535 589	742 884	077 e25 770
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Electricity		-	-	-	-	-	-	-	-	-
Trading services		9 214	616 T	878	696 91	14 728	14 728	182 T	8 028	774 8
Environmental protection		-	1 520	-	878 1	916 1	9161	1 223	1 582	1367
Road transport		8 350	908 8	17 201	26 225	690 99	690 59	888 97	998 9 <i>L</i>	949 64
Insmqole veb bns gninnsI9		8 628	006 L	040 4	11 907	15 430	15 430	16 045	16 992	17 944
Economic and environmental services		876 91	996 41	172 42	017 69	82 415	82 415	951 76	83 642	288 86
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gnisuoH.		288 p	997 9	2 334	7 552	997 6	992 6	874 T	6167	8 362
Public safety		10 254	987 11	8 683	15 080	15 830	15 830	1742	989 8	9 172
Sport and recreation	1 1	1 100	-	134	-	-	-	-	-	-
Community and social services		1 428	1 233	800 l	P158	10 T	410 T	32 003	890 48	39 143
Community and public safety		18 027	272 er	12 159	31 146	35 088	35 099	44 951	278 672	878 88
Corporate services		629 €1	974 E1	13 385	19 308	19 308	19 308	20 S47	21 760	22 978
Budget and Yeasury office		629 99	754 82	52 925	34 685	34 635	34 635	34 101	36 113	38 136
Executive and council		781 82	812.78	24 0S2	277 EA	978 EA	278 £4	£96 0£	32 779	34 615
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Waste management		802	916	994	122	171 8	171 8	808	918	862
Waste water management		97	98	25	83	£8	£8	7.8	76	46
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Electricity		-	-	-	-	-	-	-	-	-
Trading services		628	296	718	853	3 253	3 253	1/68	806	696
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Road transport		68 t ES	887 SA	687 £₄	081 73	106 88	106 88	851 611	125 404	133 829
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Economic and environmental services		667 £2	126 24	44 344	28182	84S 46	878 46	120 231	126 921	134 434
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Public safety		1 203	1 626	164 l	787 2	726 A	₹ 927	<b>189</b>	727	897
Sport and recreation		-	-	320	-	-	-	-	-	-
Community and social services		1 248	122	135	S9Þ	997	997	£74	483	609
Community and public safety		2 750	847 1	2 280	3 252	7 245	245 T	1 160	1211	1277
Corporate services		-	£E9	-	298	1 162	1 162	019	949	189
Budget and treasury office		117 314	131 314	769 67L	174 297	79£ 371	175 397	234 333	536 005	231 544
Executive and council		-	-	(30)	10 643	10 543	543 Of	740 11	11 995	15 065
Governance and administration		A18 711	746 IEI	149 641	185 702	SO1 781	201 781	245 990	248 203	244 290
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Standard Classification Description	Ref	2011/12	2012/13	2013/14	in a	rent Year 2014	C L			72.001

EC121 Mbhashe - Table A3 Budgeted Financial Performance (revenue and expenditure by municipal vote)

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121 189	130 303	136 286	93 465	9 <i>LL</i> 29	79£ ££	197 99	45 620	41 124	2	Surplus/(Deficit) for the year
259 770	742 884	532 289	198 922	226 861	214 293	130 644	31E ÞE1	133 568	7	Total Expenditure by Vote
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34 615	32 779	£96 0£	578 £4	278 £4	277 EA	24 025	812.78	781 82		Vote 1 - Executive and Council
									ŀ	Expenditure by Vote to be appropriated
380 929	762 376	S78 88E	526 325	789 682	247 989	201 761	176 935	Z69 Þ/l	7	Total Revenue by Vote
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133 829	152 404	119 138	<b>₽</b> 06 88	<b>≯</b> 06 88	081 73	687 £≱	42 786	23 486		Vote 10 - Road Transport
۷6	76	78	£8	83	83	29	38	97		InemeganaM retaW etzeW - 9 etoV
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897	727	<b>489</b>	€70 €	€70 €	787 S	₽67 l	1 626	1 203		Vote 6 - Public Safety
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12 065	11 222	74011	10 543	10 543	10 543	(06)	-	-		Vote 1 - Executive and Council
									1	Revenue by Vote
42 2017/18	41 2016/17	91/9102	Forecast	Budget	Budget	9 mootu0	этоэлиО	этоэтиО		nume nam a
Budget Year	Budget Year	Budget Year	Full Year	bateuįbA	Orlginal	batibuA	besibuA	batibuA		bnsandf 7
WOLK	remera enutibr	Fxbe								
	edium Term R	_	112	Pros reay Inen	nuO	2013/14	2012/13	2011/12	19A	Vote Description
8	C -manT -mulbo	88 2513500	<u> </u>						1	

EC121 Mbhashe - Table A Budgeted Financial Performance (revenue and expenditure)

Deactibgou	leA	2011/12	2012/13	2013/14					edx:a	ems17 e1utlbn	MOTK
puesa	1	batibuA emoztuO	batibuA emostu0	battbuA emostuO	lsniginO fagbu8	betsulbA tepbud	Full Year Forecast	Pre-audit emostuo	Red feet Year 2015/16	169Y Jagbuð 71/8102 f+	Budget Year +2 2017/18
ле Ву Source оену гаюз	2	£76 ð	01 / h	99£ #	PPR 5	<del>118</del> €	778 S	-	Z\$6 \$	80€ 9	Z99 9
setty rates - penalties & collection charges					200						
vice charges - electricity revenue	2		-	_	_	_	-	-	_	-	-
	2			_	_	_	-	-	-	-	-
/ ce charges - water revenue	1 1	_	-	_	_	_					
vice charges - sanitation revenue	2	Cua-	910	337	177	- 177	177		808	918	862
/ ice charges - refuse revenue	7	805	916	994	l.,,	177	111	_	000	010	700
vice charges - ofner				552		,,			200	uro	000
ital of facilities and equipment		£#9	ZE9	762	727	Z91 1	Z91 1		209	61/8	968
zinemize vni ismel xe - benise ize:		2 0 8 2	3 626	220 9	000 ₺	009 F	009 Þ		000 9	€ 324	999 9
andeb gnibristatio - bernse tae:											
dends received											
SE		123	029	129	616	191	199		483	119	01/9
stimed because		924	-	-					1 753	998 L	1 890
seck services	1 1								- 1		
nafers recognised - operational		397 801	₱99 ZE1	161 824	169 325	960 121	171 095		578 782	Se8 345	563 335
BIT 18Y BITLIB	5	069	1 272	E72 f	12 408	811.61	13 118	-	10 943	92011	969 11
349 In a sisposal of PPE	1				100	100	100				
Revenue (excluding capital transfers	$\sqcup$	151 503	149 346	175 939	194 124	240 781	197 045	-	<b>584 656</b>	296 087	292 617
(enothuditing	$\vdash$										
diture By Type		F36 06	660 26	FOF ZC	301.07	***************************************	***************************************		011.27	803.09	TAE 28
ploy se related costs	z	38 264	200 ZF EEÖ ZE	10¢ 7E	20 485	#PZ 69	\$0 133 69 544	_	75 419	80 698	25 792
nuneration of councillors		SP7 21	206 21	090 51	1 010	1 010	1 010		0101	978 1	81# l
i mpsumenti mpsumenti	3	24 338 2 894	30 327	818 EE	29 €€	29 ¢€	29¢ €€	_	38 500	40 377	42 637
ance charges ance charges	,	12	009	52	101.00	141.44	101.00				
k buchases	2	-		-	-	-	-	-	-	-	-
slahalam və	8								26 840	28 168	29 745
secivies beloatin		-	-	-	-	-	-	*	1 396	9791	1 738
alasig bas siels		-	-	-	-	-	-	- 1	210	-	-
er expenditure	9 9	248 48	21 455	Z66 IS	861 68	103 003	103 007	-	91196	104 664	646 OFF
E on d spossal of PPE			1 145								
Expenditure		138 654	141 363	138 002	214 593	326 861	226 861	-	560 735	578 319	950 S6Z
(fiaile(f)		(12 421)		PZ8 9C	(50 469)	(29 816)		-	33 891		(5 428
nsfers recognised - capital		687 ES	58 555	512 242	999 89	93 280	93 280		73 122	80 211	88 345
fizings - besingoost anoiludith	9	-	_	_	-	-	-	-	-	_	_
steass belinding		000 30	300 30	056.43	246 66	334 53	334 63		E F U Z U F	020 20	100 28
us/(Delicit) after capital transfers & ibutions		36 038	36 206	619 85	33 381	63 465	93 465	_	107013	676 76	06 98
alion											
us/(Deficit) after taxation		36 038	36 206	617 85	33 397	997 69	93 465	-	107 013	6/6 /6	82 80
seilnonim of eldstudi											
us/(Deficit) attributable to municipality		36 038	36 206	617 85	33 381	93 465	93 482	-	E10 701	616 16	06 58
are of surplus/ (deficil) of associate	1										
us/(Deficit) for the year		860 96	36 206	614 85	33 397	93 465	63 465	-	107 013	626 26	06 58

xeculfve and Council insnece and Administration insnece and Development comming and Development consumity and Social Services protection		-	-		-			-	-	-	
community and Social Services  ubic Saby  ubic Saby  ubic Saby  ubic Saby  cold Management  cold Management  Road Transport  Other  UMME OF VOTE 13)  INAME OF VOTE 13)  INAME OF VOTE 14)  INAME OF VOTE 14)  INAME OF VOTE 14)  INAME OF VOTE 14)  INAME OF UT  INAME OF WOTE 14)  INAME OF WOTE 15  INAME OF WOTE 14  INAME OF WOTE 15  INAME OF	matum		-	-	-	-		-	-	-	-
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ublic Sabty ublic Sabty load Management Sea Management Road Transport Goth Ware Management Road Transport Utwe Cot VOTE 13 INAME OF VOTE 13 INAME OF VOTE 15 Iname as a papropriated expenditure sub-total aspenditure and-total iname and Councel iname an		-		4	1	-	-	-		-	-
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oid Management oid Management oid Management below Wasa Visabord Iransport  Other  Other  Other OF VOTE 13]  IVAME OF VOTE 14)  IVAME OF VOTE 15]  IVAME OF VOTE 15]  IVAME OF WOTE 16]  SECULTY OF WOTE 16]  Executive and Council instruction of the properties of the properties of the work of th		-	-	-	-	-	-	-	-	-	-
Road Transport  [Beloticity]  Other  [MAME OF VOTE 13]  [MAME OF VOTE 14]  [MAME OF VOTE 15]  [Myear appropriated  expenditure sub-total  expenditure sub-total  expenditure sub-total  expenditure sub-total  expenditure sub-total  expenditure of the appropriated  e						L	-	-			
Electricity  Oliber  INAME OF VOTE 13]  INAME OF VOTE 15)  INAME OF VOTE 15)  Executive and Council  Executive and Council  Signification  Sommunity and Council  Plant Council  Sommunity and Social Services  Pobsetty	1	-	-		-	_			-	-	-
Other  (MAME OF VOTE 14)  (NAME OF VOTE 14)  (NAME OF VOTE 15)  (NAME OF VOTE 15)  (NAME OF WOTE 16)  Separative and sub-total  Executive and Council  Executive and Council  Stancing and Development  Naming and Development  Power of Science o	1 1	-	-	-	-	-	-	-	-	-	-
	1	-	-	_	-	-	-	_	_		
INAME OF VOTE 14)  (IAME OF VOTE 15)  (Id-year expenditure sub-total  expenditure to be appropriated  expenditure to be appropriated  inance and Council  inance and Administration  inance and Administration  community and Social Services  dousning  obusing		-		- 1	_	_	_	_		-	-
Id-year expenditure sub-total Id-year expenditure sub-total expenditure sub-total expenditure sub-total id-year expenditure sub-total part of the sub-tota		1	1	-	-	-	-	-	-	-	-
If-year expenditure sub-total expenditure to be appropriated Executive and Council Sanning and Administration Pounning and Social Services dousning Public Salety		-	-	-	-	-	-	-	-	-	-
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xeculfve and Council insnece and Administration insnece and Development comming and Development consumity and Social Services protection	2										. 1
noise administration Manning and Development Mousing soil Services Policies Mousing supplied to Manning Services	1.	-	-	-	096	1 050	1 020	-	500	т.	-
Sommunily and Social Services Fousing Jubic Salety		738	586	2 836	5 258	809 Þ	909 Þ	-	2 764	~	-
Housing Salety		362	362	-	09	09	09	-	£9	-	-
ublic Safety		_	_		500	300 300	S00	_	210	_	
		899	3415	757	120	S0 845	9 9	-	767	-	:
Inemegens M Islnemotivn		nno.	-	704	096	096	096	-	099	-	.
inemagament Managament		-	-	-	1 800	4 200	₫ 500	-	-	-	
Inemegens M relaW etssV		219	213	216	300	300	300	-	300	-	.
Foad Transport		28 772	33 545	32 680	986 68	601 28	601 28	-	E18 E11	-	.
Electricity		18 140	-	-	1 800	2 400	2 400		5 200	Ţ.	
redito		_	_	i	_	_				Ţ	:
INAME OF VOTE 13		_	_	_	_	_	_	-	-	-	.
INAME OF VOTE 15		-	-	-	-	-	-	-	-	-	
gle-year expenditure sub-total		<b>49 526</b>	38 524	36 383	Þ78 78	89 543	88 243	-	122 578	-	
etoV - enutibneqx3 ls		<b>979 6</b> ₹	38 524	36 383	P18 73	89 543	88 243	-	122 578	-	
brahnate - Standard											
note administration		738	586	809 Î	3 208	090 t	959 5	_	500 500	_	
liby e and council		19	222	991	723 320	606	803		007		
it and Vessury office		199	79	7 670	S 002	3 705	307 E		2 364		1
with and public safety		898	3 415		2 170	\$ 592 £	3 565		488	-	
nunity and social services					500	500	500		210		
and recreation					-	-	_		230		
Ajejes :		898	3112	425	096 1	3 045	3 045		257		
6u					20	Z0	07		17		
services and environmental services		781 6Z	33 840	32 880	960 396	611 98	611 98	-	116 326	-	
Inemqole veb bns gni		968			09	09	09		63		
hoqener		28 772	33 245	32 883	988 69	901 28	601 28		115 613		
notational protection					096	096	096		099		
services		18 140		Sie	001 Z	80S F	V 200	_	2 800		
city		Ohi Oi									
Jiwahan management					300	300	300		300		
Inemeganam e		815	219	216	008 ₺	4 200	₹ 500	- 1			
highest antilheers let	3	49 52e	38 524	781 TE	718 73	21/S 66	275 66 543		122 578	-	
tal Expenditure - Standard /:	-	97C 6h	bc7 ac	101.10	510.10	20.00				-	
nal Government		925 67	38 222	961 92	998 69	72 849	15 949		122 578		
ncial Government											
c Wunicipality											
transfers and grants				307 30		070 02	470 11		823 667		
is recognised - capital	9	<b>₹6 25</b> 0	28 225			15 949	676 21	_	122 578	_	
snottenos & anottuditanos	9			169 01							
gnli ghuit betsteren vii	9		1E0 01		800 14	769 97	\$69 PZ				
sbrut betstetet funds ist Funding	L	979 67							872 S78	-	

EC121 Mbhashe - Table A6 Budgeted Financial Position

an .	No.	-	168 881 -	-	770	ı—	113 E11	68 352	32 224	i	turrent sesets Cash Call inv estment deposits
	485	_	969	_		_	Z 634	S07 668	516 t 819	2	Consumer debbrs  Other debbrs  Current porten of long-term receiv ables  In encly
-	-	-	297 484 252 991		-	-	728 E8	729 69 407 42	718 TE 859 84		otal current assets Long-lerm receiv ables Investment
-	-	262	-	E77 86	Et# 86	₱ <b>८</b> £ <b>८</b> 9	-	712 062	295 291	3	yroqoriy Prvestment in Associalə Vroqoriy, plant sıd qquipment Aqricutlusik Biological
			656	1 100	0011	009	£57	pSp.	536		htangible Other non-current assets
-	-	-	221 695 25 443	89 543 69 543	295 66 243	AT8 T8 AT8 T8	086 55	322 035	247 242 209 425	$\vdash$	otal non current assets OTAL ASSETS
											SBILITIBAI. seltilidali trentud
-	-	-	-	-	-	-	2 142	-	- 690 S	t l	Bank overdraft Borrowing
-	-	-	-	-	-	-	292	146 71	097 71 196	b	Consumer deposits Trade and other pay ables
-	-	-	-	-	-	-	5 433	18 211	50 490		Provisions Potal current llabilities
-	-	-	-	-	-	-	-	AB	-		ebilitient liabilities Borrowing Priovisions
-	_	-	-	-	-	-	_	-	-		otal non current llabilities
-	-	-	-	-	-	-	5 433	18 211	20 480		OTAL LIABILITIES
-	-	-	331 695	27S 66	£Þ\$ 66	P78 78	00> 891	336 881	226 762	g	IET ASSETS
-	-	-	-	- 96Z E9	- 962 C9	23 33 3	- DO+ 891	176 SEE	- 256 762	þ	:OMMUNITY WEALTH/EQUITY Accumulated Surplus/(Deficit) Minorities interests

EC121 Mbhashe - Table A7 Budgeted Cash Flows

94 611 96 611	949 £6 23 697	769 £8	102 881	(850 581)	(163 038)	(0101)	69S ÞE	27 121 27 121	11 203	2	Cash/cash equiv alents at the year begin Cash/cash equiv alents at the year end
24 819	676 04	∠69 £\$	188 501	(163 038)	(163 038)	(0101)	34 269	41 231	12 652		NET INCREASE! (DECREASE) IN CASH HELD
-	-	-	-	-	-	-	8	-	-	EZ	NET CASH FROM/(USED) FINANCING ACTIVIT
-	-	-					Þ				Repay ment of borrowing
											Payments
	_	_					1.				Borrowing long term/refinancing Increase (decrease) in consumer deposits
	_	_		ĺ		İ	Þ				Short lerm loans
											Receipts
											CASH FLOWS FROM FINANCING ACTIVITIES
(132 584)	(127 721)	(120 972)	(23 881)	(69 443)	(544 66)	(417 73)	(38 525)	(28 363)	(49 325)	S	NET CASH FROM/(USED) INVESTING ACTIVITIE
			(23.881)	(69 543)	(E)S 66)	(478 73)	(39 625)	(38 602)	(45 325)		sləsss laliqsO
											ed memye9
-	-	-						i			zhemtsevni frenuc-non ni (esseroni) esseroed
-	-	-								S	Decrease (increase) other non-current receivable
-	-	-									Decrease (increase) in non-current deblors
-	~	-		931	100	100	ETE	538	l		Proceeds on disposal of PPE
											Receipts
								<u> </u>			CASH FLOWS FROM INVESTING ACTIVITIES
	168 726	699 1/1	126 762	(965 596)	(969 £9)	₱9Z 99	73 812	₱69 6 <i>L</i>	776 4a	ES	ПГСАЗН РВОМ/(USED) ОРЕВАПИВ РСПЛИ
-	-	-					f 1	()	6.3		Transfers and Grants
-	from real	(0.0.000)	() in cal	(0,0,0)	(a) a l (a)	law rash	(991)	(009)	(17)		Finance charges
(220 826)	(LES 20Z)	(670 £61)	(110 19)	(612 475)	(974 519)	(181 126)	(121 506)	(94 258)	(761 201)		Payments Suppliers and employ ees
_	_	_									Dividends
999 9	ÞZE 9	000 9	7 4 2 5	009 7	009 7	4 000	220 9	3 626	Z 097		Interest
	80 211	73 122	969 09	93 Z80	93 280	998 ES	S1 242	28 222	2000	l t	Gov ernment - cap tal
563 335	268 345	267 675	123 767	960 141	960 171	169 325	797 ZSI	799 ZEI	162 254		Gov ernment - operating
16 093	14 293	986 El			100 727	1 200 007			. 30 007		Other ravenue
298	918	808									гел (се сµвивег
799 9	808 9	<b>296 9</b>	8108	42 048	45 048	869 07	10 423	606 9	506 9		Property rates, penalties & collection charges
					1000		0.00				Receipts
											САЗН FLOW FROM ОРЕКАПИВ АСПУПЕS
+2 2017/18	+1 2016/17	2012/16	emostuo	Forecast	tegbud	Budget	amostuO	emostu0	втозиО		pussnot) y
TaeY fegbud	TasY Jegbud	TasY fagbud	flbus-e19	Full Year	bateu(bA	Isnigino	batlbuA	betibuA	betibuA		,
	ams17 etwibr						1		t .		

EC121 Mbhashe - Tabie A8 Cash backed reserves/accumulated surpius reconciliation

-	-	-	188 884	-	-	-	112 285	21 212	288 21		Surplus(shortfall)
_	-	-	-	-	-	-	(515)	101 11	072 11		Total Application of cash and investments:
										9	Reserves to be backed by cashinvestments
-	-	-	-	-	-	-	-	-	-	Þ	Long term investments committed
											Other provisions
-	-		-	-	-	-	(912)	191 21	11 270	ε	Other working capital requirements
										7	Statutory requirements
	-			-	-	-	-	-	-		Unspent borrowing
-	-			-	-	-	-	-	-		Unspent conditional transfers
											Application of cash and investments
-	-	-	165 554	-	-	-	EZE 111	292 89	27 155		Cash and investments available:
-	-	-	-	-	-	-	-	-	-	ı	Non cuttent assets - rivestments
(118 482)	(949 1/6)	(269 89)	£78 S8	163 038	163 038	1 010	508 97	-	0		Other current nv estments > 90 days
967 611	949 1/6	269 ES	102 881	(163 038)	(163 038)	(0101)	699 №	89 325	27 155	l i	Cash/cash equivalents at the year end
				1							Cash and Investments available
42 2017/18	+1 2016/17	2015/16	emochuo	Forecast	Budget	Budget	omostuO	emostu0	втожиО		
Budget Year	TaeY Jegbud	Budget Year	#lbus-e19	Full Year	betsu(bA	IsnigitO	beilbuA	beilbuA	batlbuA		Prissud A
· ·	A mieT muibe AmeiT eiutibn	_		21/4/10S 16	Current Ye		2013/14	2012/13	2011/12	ÌвЯ	Describtion

EC121 Mbhashe - Table A9 Asset Management

Part						4141-					
Part	%0'0	%0.0	%0'0	%0'0	%0.0	%0'0	%0.01	%0'0	%0.0		Renewal and R&M as a % of PPE
Process   Proc	%0'0						ı	1	1		
March   Marc	%0'0						1	1			
Color	%0°0	760 0	760 0	%0 U	7600	760 0	%00	760 0	760 0		years letof to % se stess& patistical to leweded
Figure   F	42 637	TTE 04									
Common   C	-	-	-	-	-	-	2 108		-	7 .8	
Community   Comm	_	-	-	_	_	_	_	_	_		
## Company of the com	0	_					276.1				
Company   Comp	_	_		_				_			
Common   C			_	_							
Part	_							1			
Processing   Pro	_	_					l .	1			
Part	_	_	_	_	_	_	-	_	_		***
Community Present Part Agency Class 2	-	_	_	_	_	_	ZS9 /	-	-		_
Community   Comm	-	-	_	-	-	_		-	-	3	
March   Marc	√2 637	40 377	38 200	734 EE	734 EE	734 EE		30 327	24 338		Depreciation & seed impairment
Part											<b>ЕХРЕИDITURE ОТНЕЯ ITEMS</b>
Part	-	_	-	nnl L	nnt t	900	976 CLL	L/9 StL	/+0 LCL	С	UW) 344 - TAAMMUS ASISISSA ISSSA JAIUI
Marchester   Mar	_	_	<del>                                     </del>						1	1	
Commonship   Com	_	_	_	-	-	-	-	-			
Color   Colo	_	_	_	_	_	_	-	_	_		_
Part							22 242	P15 C	//n g		
Figuration records   Figurat	_	-0		_	_	_			1		
Columnical   Col							203 03	102 13	000 00		
Particular   Par	_	-	_	-	-	_	SOB /Z	865 88	90/ 86		
							1			1	
Participation   Participatio						ļ			-		
Marginetine -											
Application							1 307	158	18 660		Infrastructure - Electricity
COLUMN   CAPACHOLING   CAPAC							26 496	788 88	816.16		Infrastructure - Road transport
Sponder street  Sponder stre										ç	ASSET REGISTER SUMMARY - PPE (WDV)
Sponder street  Sponder stre	132 992	17/ 97L	GL9 OZL	242 66	C#C 66	b/8 /9	/8L/S	#GZ 8£	979 69	7	10 IAL CAPITAL EXPENDITURE - ASSET CI255
Spinorary Assessing	203		<del>                                     </del>	<b></b>			<del> </del>		1	Ť	
### Strint Expending Area   Processes   Pr	~ CUZ	223	-	-	-	_	-	~			_
Application	_	-	_	l _	_	_	_	_	_		
# Heingle state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contract of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contraction - Chiler   Comming A threating state of the first contract   Comming A threating state of the first contract   Comming A threating state of the first contract   Comming A threating stat	146 lt	/66 16	/56   5	007 /1	007 /3	900 11	208.0	#0.1	1067		
## Helipsign streets   A community   A commu	740 14	740 14	740 14	ı	- F2C T1	- 44 608	F30 8	1	734.6		
Application	_	_	_	_	l _	_	_		_		
Application	-	_	Q(+7	nne	000	007	l _	_	_		
A committed	80 345	801.78	1	ı	1	L.	E08 /2	640 at	RCR Ob		
Interstruction - Residual According   Interstruction - Residual Acco	-	-	1	I -				7	T	1	
Application	_	+	_	-	-	-	-	-	-		
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EC121 Mbhashe - Table A10 Basic service delivery measurement

	A mas T mulbi A mera a mulbi		91,	rent Year 2014	כענו	2013/14	2012/13	2011/12		
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42 2017/18	41 2016/17	2015/16	ferente	fagbuð	tagbud	awara a	aucens		1	onsehold service targets
								==	2	Vater: Piped w aler inside dwelling Piped w aler inside y ard (but not in dwelling) Vated by ale (but not in dwelling) Vated by aleast min.service level)
_	-	_	-	_	-	_		-	3	Other water supply (at least min service level) Minimum Service Level and Above sub-tokal Using public tap (< min.service level)
-									Þ	Other water supply (< min.service level) No water supply
-	-	-	_	-	-	-	-	-	g	Below Minimum Service Level sub-tokal of an interest of an interest of the service Level sub-tokal
										anitation/sewerage: Flush billet (connecled to sewerage) Flush billet (with septic tank) Chemical billet Pit bilet (ventileted)
-		100.	-	_	_	_	_	-		Other toilet provisions (> min.service level) Minimum Service Level and Above sub-total Bucket toilet Other toilet provisions (< min.service level)
-	-	-	-	-	-		-	-	}	No toilet provisions Below Minimum Service Level sub-tokal
_	_	-	_	_	-	-		-	S	to namber of households shergy: Electricity (at least min.service level)
-	-	_			_	_	_	-		Electricity - prepaid (min.service level) Minimum Service Level and Above sub-total Electricity (< min.service (evel)
										Electricity - prepaid (< min. service level) Other energy sources
-	-	-	-	-	-	-	-	-	S	Below Minimum Service Level sub-total otal number of households
										efuse: Pemoved at least once a week
_	_		_		-	***	-			Minimum Service Level and Above sub-total Removed less frequently than once a week Using communal refuse dump Using own refuse dump Other ubbish disposal
-	-	-	-	-	-	-	<u>-</u>	-	g	No ubbish disposal Below Minimum Service Level sub-total Selow Minimum Service Level sub-total
										louseholds receiving Free Basic Service Water (6 kilolites per household per month)
								(ц	$\vdash$	Sanitafon (free minimum level service) Electricity fother energy (50kw h per household pe Refuse (removed at least once a week)
								(4)	8 1000	Cost of Free Basic Services provided (R'000) Water (5 kilolibes per household per month) Sanitation (free sanitation service) Electricity fother energy (50kw h per household pe
-	_	-	_		_	_	_	-	7	Refuse (removed once a week)  Total cost of FBS provided (minimum social pa
										Highest level of free service provided Properly raises (R value threshold) Water (kilolites per household per month) Sanitation (kilolites per household per month) Electricity (kwh per household per month) Electricity (kwh per household per month)
									6	Refuse (average lives per week) Property rates (R15 000 timeshold rebale)
										Property rabss (other exemptions, reductions and rebates) Water Sanitation Electricity/other energy
	0								9	Refuse Municipal Housing - rental rebaites Housing - top structure subsidies Other
		-	-	-	-	-	-	-		fotal revenue cost of free services provided fotal social package)

## Part 2 – Supporting Documentation

## 1.4 Overview of the annual budget process

Section 53 of the MFMA requires the Mayor of the municipality to provide general political guidance in the budget process and the setting of priorities that must guide the preparation of the budget. In addition Chapter 2 of the Municipal Budget and Reporting Regulations states that the Mayor of the municipality must establish a Budget Steering Committee to provide technical assistance to the Mayor in discharging the responsibilities set out in section 53 of the Act.

The Budget Steering Committee consists of all the EXCO members, Municipal Manager, Directors and senior officials of the municipality.

The primary aim of the Budget Steering Committee is to ensure:

- that the process followed to compile the budget complies with legislation and good budget practices;
- that there is proper alignment between the policy and service delivery priorities set out in the IDP and the budget, taking into account the need to protect the financial sustainability of municipality;
- that the municipality's revenue and tariff setting strategies ensure that the cash resources needed to deliver services are available; and
- that the various spending priorities of the different municipal departments are properly evaluated and prioritised in the allocation of resources.

## 1.4.1 Budget Process Overview

In terms of section 21 of the MFMA the Mayor is required to table in Council ten months before the start of the new financial year (i.e. in August 2014) a time schedule that sets out the process to revise the IDP and prepare the budget.

Budget templates reflecting the actual figures, forecast expenditure for the year were distributed for population of the line item details, at meetings held with HOD's and the budget office. Departments were also given guidelines funding as well as the expenditure levels.

After all that, the budget was considered by the Budget Technical Team which consists of all directors, section heads of various departments, project managers and union representatives, where areas of possible cuts were assessed. The main objective of the Budget Task Team is to ensure that the budget is maintained within the affordability levels, taking the IDP deliverables into account and inputs from the consultation process.

The Mayor tabled in Council the required the IDP and budget time schedule in August 2014. Key dates applicable to the process were:

## SCHEDULE OF MEETINGS FOR IDP AND BUDGET PROCESS

	JULY-F	PRE-PLANNING PHASE		
ITEM. NO.	ACTIVITIES	NATURE OF THE MEETING	DATE	RESPONSIBLE PERSON

		i		I
	plan and Performance	Forum		
·S	Presentation of the process	IDP/Budget Rep	23/09/2014	Мауог
		Forum	/ /	Practitioners
<u>'</u> 'b	MQA	IDP Budget Rep	18/09/2014	Mayor, IDP
	sector departments			
	projects implemented by			
	fo oup sutets tag ot bne neld			
.£	Presentation of the process	ופצ	₽T/60/60	MM
				ТоуыМ
		s'ozidml	30/09/2014	,991timmoD
2.	Ward Base Plans	, snoitatlusno	- 60/10	Steering
	relevant offices			
	and submitted to ADM/MEC &			
τ.	Process Plan to be Advertised	доие	p102/60/20	Strategic
.ON		MEETING		
.MaTI	SETIVITIES	HT 40 38UTAN	3TAQ	
	NAJ9-REMBER-PLAN	JSAHG DNING		
		223344440		
	SUD.	Committee		
.S	Preparation for Ward Base	IDP/Budget/PMS Steering	78/08/5074	IALIAI
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	Process Plan			
٦.	tegbu8/901 edt to noitqobA	gnitəəM lionuoO	77/08/2014	Mayor
	1			
		unio		
		Forum		
٠.	INGH	Soordinating	+T07/90/6T	Practitioners
.£	MdA		<del>1</del> 102/80/61	
.5. 3.	MQA	Soordinating	78/08/501 <del>4</del>	Practitioners
		IGR Forum District Planning Coordinating		IDP Practitioners
		Committee  IGR Forum  District Planning  Coordinating		Strategic IDP Practitioners
.2.	MdA	Steering Committee IGR Forum District Planning	b10Z/80/8T	Committee  Strategic  IDP  Practitioners
		Committee  IGR Forum  District Planning  Coordinating		Strategic IDP Practitioners
.2.	MdA	Steering Committee IGR Forum District Planning	b10Z/80/8T	Committee  Strategic  IDP  Practitioners
1.	MdA	IDP/Budget/PMS Steering Committee IGR Forum District Planning	b10Z/80/8T	Steering Committee Strategic IDP Practitioners
T.	Process Plan	MEETING  IDP/Budget/PMS  Steering  Committee  IGR Forum  District Planning	#T0Z/80/8T	Steering Committee Strategic IDP Practitioners
T.	Process Plan	MEETING  IDP/Budget/PMS  Steering  Committee  IGR Forum  District Planning	14/08/2014 14/08/2014	Steering Committee Strategic IDP Practitioners
T.	Process Plan	MEETING  IDP/Budget/PMS  Steering  Committee  IGR Forum  District Planning	#T0Z/80/8T	Steering Committee Strategic IDP Practitioners

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		SAH9 SISY	ОСТОВЕК-РИРГ	
	<b>3TA</b> Q	HT 40 STURE OF THE SUITE	ACTIVITIES	ITEM. NO.
MM	<b>b</b> 102/01/80	SM9\Budget\PMS Steering Sommittee	Presentation Ward Base sizylanA lanoitautic ,nalq	τ.
MM	13 - 14/10/2014	SgniteeM restings	PMS Quarterly Reports	7.
Mayor IDP Practitioners	\$107/01/0E	Budget Steering Committee District Planning Coordinating Forum	Presentation of budget statementation of budget statement.  quarterly report.  Conclude first draft budget to confirm priorities and identify other financial & non financial budget parameters parameters including government allocations.	3.
	JAO	LYSIS PHASE  NATURE OF THE	NOVEMBER-ANA ACTIVITIES	ITEM: NO.
		MEETING		
MM	b10Z/11/90	PP Steering Committee gniteem	Presentation of the Situational Analysis to the Situational Analysis to the Steering committee, Presentation of Municipal Priorities from Ward level	٦.
Mayor, IDP Practitioners	50/11/5014	IDP/ Budget Rep Forum	MQA	2.
MM	b102/11/12	IGR Forum	Presentation of situational serifical	.8

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	priorities			
	wan no based saigatents			
	new objectives and			
	and objectives, setting up		17/07/2012	
۲.		Strategic Sessions		101101
ζ	Reviewal of the strategies	200i2262 Sipetest2	<u> – 20/01</u>	MM
		Sommittee		
	gninnel9 sigetert2	Steering		
1,	Tinal presentations for	SMq\f9gbu8\qu	9102/20/60	MM
		MEETING		
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	TARTZ-YRAURBER	TEGIES PHASE		
	SALGA upper limits.			
	• Presentation of			
	identify areas that need to be funded.			
	bne noitse aregarg			
	& statements & bas going and			
	report on financial	Committee		
4.	• Consider audit	Budget steering	\$102/10/97	Mayor
	τ,μσομσου	Buitacta teabilit	3100/10/30	20/10/4
	smergor9 bne sevitoeldO	Sommittee		
.8	Refinement of Strategies,	Buinest2 901	12/01/5012	MM
τ.	PMS Quarterly Reports	SgniteeM	17-13/01/5012	MM
		MEETING		
ITEM. NO.	ACTIVITIES	HT 40 38UTAN	DATE	
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	programs	Sommers		
	objectives, strategies and	Steering		
1.	Presentation of draft	19gbud/901	08/12/2014	MM
		MEETING		
ITEM. NO.	ACTIVITIES	HT 40 38UTAN	<b>JTAQ</b>	
	DECEMBER-STRA	250110 521522		
	ward priorities			
	bne sizylene lenoiteutis	Forum		
<u>'</u> b	Presentation of the	IDP/Budget Rep	25/11/2014	Мауог
	to IGR Forum			

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			ent of fegbud bas	
		Roadshows	Presentations of the IDP	
Mayor	30/03/5012 -	19gbud\901	Public Comments Phase	.6
			public comments	
			and Budget, calling for	
Strategic	5702/80/92	None	Adl the Draft IDP	.8
			Council	
			yd bne ot stroepf HgisrevO	ļ
			bne leunnA ,91802\901	
.			19gbu8 then bedt to	
Mayor	72/03/5012	Sound Meeting	Presentation and approval	Т.
Practitioners		Forum		
Mayor, IDP	5102/20/81	IDP/ Budget Rep	MQA	·s
ddi assayt	3100,00701	3737 3733		
			sector plan	
			project lists and revised	
			budget per cluster, draft	
		Rep Forum	revised IDP with broad	
NM	17/03/2015	SM9\fagbu8\901	Presentation of draft	4.
			Departments	
			plans from Sector	
IALIAI	CT07/50/5T	IGR Forum	Presentation of project	3.
MM	13/03/5012	16P Equip	tagiona to agitetagagail	
			Departments	
			plans from Sector	
KPA Champs	12/03/2015	Clusters	Presentation of project	.2
	,			
Strategic	09/03/2015	IGR Forum	MQA	
		Sommittee	seitinoing	
		Steering	Objectives to project	
l ww	03/03/5012	SM9\19gbu8\9QI	keigesterte of Strategies,	τ.
		MEETING		
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		SZAH9 ST	MARCH-PROJEC	
612116111611		Forum		
Practitioners	CT 07 /70 /07	Coordinating	MAN	
IDP	26/02/2015	Brinnely JointsiO	MQA	.8

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IALIAI	CTOZ/CO/CT	civi i /159nna / iai	draft IDP/Budget to rep	.0
MM	13/02/5012	SM9\faget/PMS	Presentation of the final	.9
Strategic	2102/50/80	IGR Forum	MQA	.s
			Roadshows & IGR	
	ľ		action plan from	
KPA Champs	ST0Z/S0/Z0	Clusters	Presentation of inputs and	.5
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			329ppg pup lai	
IAIIAI	CT07/C0/00		IDP and Budget	
MM	06/05/2015	IGR Forum	Presentation of final Draft	2.
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		BnitəəM		
		Committee	fagbuð bne 901	
MM	02/02/5012	Buinest2 901	Presentation of final Draft	Ţ.
		MEETING		
	<b>DATE</b>	SHT 40 SAUTAN	ACTIVITIES	ITEM. NO.
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		AL PHASE	VOR99A-YAM	
		Forum		
Practitioners		Coordination		
IDP	28/0 <del>4</del> /2012	Brinnel Planning	MQA	٠,
		Sommittee		
	, ,	Steering	Roadshows for IDP	
MM	20/04/2015	2M9\J9gbu8\9QI	Consider inputs from	.5
Сһатрѕ				
Cluster	16 -17/04/2015	Cluster Meetings	PMS Quarterly Reports	2.
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	12/0 <del>4</del> /5012	goadshows	ot 901 and the 10P to	
Mayor	- 50/05	19gbua\901	Public Comments Phase	τ.
	33,00			
		MEETING		
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	AZAH9 JAVOR99A-JIR9A			
			relevant office	
			ADM and any other	
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Strategic	31/03/5012	PuoN	Submit draft IDP/SDBIP &	10.

		Rep Forum	forum	
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Mayor, IDP Practitioners	ST0Z/S0/TZ	IDP/ Budget Rep Forum	MdA	٦.
61211612122				
Mayor	5102/50/27	gnitəəM lionuoO	Approval of Final Draft IDP	.8
			91802 bns 198bu8 bns	
	SAH9 JAVOR98-ANUL			
	3TAQ	ЭНТ 10 ЭЯПТАИ	ACTIVITIES	ITEM. NO.
		MEETING		1011
MM	01/06/2015	AnoN	leni3 941 fo noissimdu2	1.
			IDP/SDBIP to MEC and	
			other relevant departments	
MM	09/06/2015	AnoN	Public notice on the	2.
			edt to noitqobe	
			PP/Budget/SDBIP	;
MM, Mayor	12/06/2015	AnoM	noitoe2 bna MM to gningi2	3.
			56 Managers Performance	
			Agreements no later than	
			14 days after approval	
IDb	52/06/2015	District	MQA	₽.
Practitioners		Coordination		
		Planning Forum		
MM	30/06/2015	виоју	ot bestimdus 91802	
IAIIAI	CT07/00/0C	əuoŊ	Provincial Treasury & MEC	.5.
			for COGTA, AG & ADM	

## 1.4.2 IDP and Service Delivery and Budget Implementation Plan

Mbhashe municipal IDP is its principal strategic planning instrument, which directly guides and informs its planning, budget, management and development actions. This framework is rolled out into objectives, key performance indicators and targets for implementation which directly inform the Service Delivery and Budget Implementation Plan.

The IDP has been taken into a business and financial planning process leading up to the 2015/16 MTREF, based on the approved 2014/15 MTREF, Mid-year Review and adjustments budget. The business planning process has subsequently been refined in the light of current economic circumstances and the resulting revenue projections.

and essentially informed the detail operating budget appropriations and three-year capital programme. Service Delivery and Budget Implementation Plan. Planning links back to priority needs and master planning, setting of priorities and targets after reviewing the mid-year performance against the 2014/15 Departmental With the compilation of the 2015/16MTREF, each department had to review the planning process, including the

#### Financial Modelling and Key Planning Drivers £.4.1

undertaken to ensure affordability and financial sustainability: As part of the compilation of the 2015/16 MTREF, the following key factors and planning strategies were

- Policy priorities and strategic objectives
- Asset management
- Economic situation (i.e inflation and debt)
- Performance trends
- The approved 2014/15, adjustments budget and performance against the SDBIP
- Cash Flow Management Strategy
- Debtor payment levels
- Investment possibilities
- The need for tariff increases versus the ability of the community to pay for services;
- Improved and sustainable service delivery

taken into consideration in the planning and prioritisation process. In addition to the above, the strategic guidance given in National Treasury's MFMA Budget Circulars has been

#### Community Consultation **4.4.**1

on the newspaper, and hard copies were made available at all the unit offices and libraries. The draft 2015/16 MTREF as tabled before Council on 30 March 2015 for community consultation was published

opportunity for them to make inputs. provincial treasury, and provincial departments in accordance with section 23 of the MFMA, to provide an All documents in the appropriate format (electronic and printed) were provided to National Treasury and

institutions and community-based organisations. organised business. Other stakeholders involved in the consultation included churches, non-governmental consultation processes, including the specific targeting of ratepayer associations, sessions were scheduled with applicable dates and venues were published in the local newspapers (from 08/04/2015 to 17/04/2015). The Ward Councillors Ward Committees were utilised to facilitate the community consultation process.

reduest. finalisation of the 2015/16 MTREF. Feedback and responses to the submissions received are available on and expenditure and individual capital projects were addressed, and where relevant considered as part of the Submissions received during the community consultation process and additional information regarding revenue

### Overview of alignment of annual budget with IDP 3.1

credible integrated developmental planning process. cooperative governance. The eradication of imbalances in South African society can only be realized through a The Constitution mandates local government with the responsibility to exercise local developmental and

Municipalities in South Africa need to utilise integrated development planning as a method to plan future development in their areas and so find the best solutions to achieve sound long-term development goals. A municipal IDP provides a five year strategic programme of action aimed at setting short, medium and long term strategic and budget priorities to create a development platform, which correlates with the term of office of the political incumbents. The plan aligns the resources and the capacity of a municipality to its overall development aims and guides the municipal budget. An IDP is therefore a key instrument which municipalities use to provide vision, leadership and direction to all those that have a role to play in the development of a municipal area. The IDP enables municipalities to make the best use of scarce resources and speed up service delivery.

Integrated developmental planning in the South African context is amongst others, an approach to planning aimed at involving the municipality and the community to jointly find the best solutions towards sustainable development. Furthermore, integrated development planning provides a strategic environment for managing and guiding all planning, development and decision making in the municipality.

It is important that the IDP developed by municipalities correlate with National and Provincial intent. It must aim to co-ordinate the work of local and other spheres of government in a coherent plan to improve the quality of life for all the people living in that area. Applied to Mbhashe, issues of national and provincial importance should be reflected in the IDP of the municipality. A clear understanding of such intent is therefore imperative to ensure that the Mbhashe strategically complies with the key national and provincial priorities.

The aim of this revision cycle was to develop and coordinate a coherent plan to improve the quality of life for all the people living in the area, also reflecting issues of national and provincial importance. One of the key objectives is therefore to ensure that there exists alignment between national and provincial priorities, policies and strategies and Mbhashe response to these requirements.

The review of the IDP focuses of the infrastructure backlog of the whole Mbhashe area and also the prioritised as identified by the communities in all wards. The budget has been prepared in accordance with the IDP focusing on five national key performance areas, which are:

- · Municipal transformation and development
- Service delivery and infrastructure development
- Local economic development
- Financial sustainability and viability
- Good governance and public participation

The abovementioned strategic focus areas informed the preparation of the budget and SDBIP with measurable performance indicators and targets.

After the tabling of the draft budget, a series of meetings was held throughout the municipal area to consult with the public representatives, civil society, business, labour and other government departments on how the budget addresses the IDP priorities and objectives. The feedback flowing from these meetings was referred to a management and EXCO to find a way of attending to all the issues. Some has financial implications and some not.

The plan aligns the resources and the capacity of a municipality to its overall development aims and guides the municipal budget. An IDP is therefore a key instrument which municipalities use to provide vision, leadership and direction to all those that have a role to play in the development of a municipal area. The IDP enables municipalities to make the best use of scarce resources through its budget and area. The IDP enables

speed up service delivery.

IDP is smongst others, an approach to planning simed at involving the municipality and the community to jointly find the best solutions towards sustainable development. Furthermore, integrated development planning provides a strategic environment for managing and guiding all planning, development and decision making in the municipality. The municipality has also aligned its budget and IDP in line with the Mational, provincial and district.

The Constitution requires local government to relate its management, budgeting and planning functions to its objectives. This gives a clear indication of the intended purposes of municipal integrated development planning. Legislation stipulates clearly that a municipality must not only give effect to its IDP, but must also conduct its affairs in a manner which is consistent with its IDP.

In order to ensure integrated and focused service delivery between all spheres of government it was important for Mbhashe municipality to align its budget priorities with that of national and provincial government. All spheres of government place a high priority on infrastructure development, economic development and job creation, efficient service delivery, poverty alleviation and good governance.

Local priorities were identified as part of the IDP review process which is directly aligned to that of the national, provincial and district priorities.

In line with the MSA, the IDP constitutes a single, inclusive strategic plan for Mbhashe municipality. The five-year programme responds to the development challenges and opportunities faced by the municipality by identifying the key performance areas.

Lessons learned with previous IDP revision and planning cycles as well as changing environments were taken into consideration in the compilation of this IDP and budget with the aim of improving.

The 2015/16 MTREF has therefore been directly informed by the IDP revision process and the following tables provide a reconciliation between the IDP strategic objectives and operating revenue, operating expenditure and capital expenditure.

## 3.f Measurable performance objectives and indicators

Performance Management is a system intended to manage and monitor service delivery progress against the identified strategic objectives and priorities. In accordance with legislative requirements and good business practices as informed by the National Framework for Performance Management, the municipality has to develop and implement a performance management system of which system must be constantly refined as the integrated and implement a performance management system of which system must be constantly refined as the integrated and implement a performance management system.

planning process unfolds. The Municipality intends to monitors, assesses and reviews organisational performance which in turn is directly linked to individual employee's performance and cascade it downwards to all levels. This will be done by appointing a service provider to assist in this process.

At any given time within government, information from multiple years is being considered; plans and budgets for next year; implementation for the current year; and reporting on last year's performance. Although performance information process begins when policies are being developed, and continues through each of the planning, budgeting, implementation and reporting street being developed, and continues through each of the planning, budgeting, implementation and reporting street being developed. This area needs to be strengthened in order to improve service delivery.

zeioiloq-bataler telated-policies

related policies. The municipality has the following budget related policies: The municipality's budgeting process is guided and governed by relevant legislation, frameworks, strategies and

- Credit control and debt collection policy
- Asset management policy Supply Chain Management policy
- Budget policy
- Virement policy
- Investment policy
- Tariff policy
- Property rates policy
- Indigent support policy

## Overview of budget assumptions

#### External factors 1.8.1

outflows remain within the affordability parameters of the municipality's finances. This has resulted in declining cash inflows, which has necessitated restrained expenditure to ensure that cash Owing to the economic slowdown, financial resources are limited due to reduced payment levels by consumers.

#### General inflation outlook and its impact on the municipal activities 2.8.1

:H3RTM The following are the key factors that have been taken into consideration in the compilation of the 2014/15

- National Government economic targets;
- The general inflationary outlook and the impact on the municipality's residents and businesses;
- The impact of municipal cost drivers;
- The impact of tariffs
- The increase in the cost of remuneration. The wage agreement SALGBC concluded with the municipal
- Infrastructure backlogs workers unions.

#### Collection rate for revenue services £.8.1

collect rates and refuse. valuation. The collection rate on arrear debt is very high and consumers are not paying. The municipality only The base assumption is that tariff for property rates will not increase as the municipality is currently doing

#### Impact of national, provincial and local policies 4.8.1

basis of all integration initiatives: national strategies around priority spatial interventions. In this regard, the following national priorities form the focussed service delivery and in this regard various measures were implemented to align IDPs, provincial and Integration of service delivery between national, provincial, district and local government is critical to ensure

- Creating jobs;
- Enhancing education and skill development;
- Infrastructure development
- Rural development and agriculture; and
- Fighting crime and corruption.

thereby ensuring the achievement of the national, provincial, district and local objectives. various development programs. The focus will be to strengthen the link between policy priorities and expenditure To achieve these priorities integration mechanisms are in place to ensure integrated planning and execution of

#### Ability of the municipality to spend and deliver on the programmes 3.8.1

cash flow projection for this 2014/15 has been completed in the budget. The municipality has been underspending in past two years resulting in roll overs of the conditional grants. The

#### Overview of budget funding 6'L

#### Cash Flow Management 1.6.1

term. Some specific features include: Gash flow management and forecasting is a critical step in determining if the budget is funded over the medium-

- Clear separation of receipts and payments within each cash flow category;
- actual collection rate of billed revenue. ratepayers and other to be provide for as cash inflow based on actual performance. In other words the Clear separation of capital and operating receipts from government, which also enables cash from

### Cash Backed Reserves/Accumulated Surplus Reconciliation

to analyse trends to understand the consequences. appropriately funded (budgeted spending is greater than funds available or to be collected). It is also important compliance with section 18 is assumed because a shortfall would indirectly indicate that the annual budget is not non-compliance with section 18 of the MFMA requirement that the municipality's budget must be 'funded'. Non-A surplus would indicate the cash-backed accumulated surplus that was/is available. A shortfall is indicative of

#### Funding compliance measurement 2.9.1

requirements of the MFMA. measurement table essentially measures the degree to which the proposed budget complies with the funding annual budgeted statements of financial performance, financial position and cash flows. The funding compliance look at various aspects of the financial health of the municipality. All the information comes directly from the National Treasury requires that the municipality assess its financial sustainability against different measures that

## Cash/cash equivalent position 1.9.2.1

application of these funds such as cash-backing of reserves and working capital requirements. cash position, for each year of the MTREF would generally be a minimum requirement, subject to the planned The municipality's forecast cash position was discussed as part of the budgeted cash flow statement. A positive

## 1.10 Legislation compliance status

Compliance with the MFMA implementation requirements have been substantially adhered to through the following activities:

- In year reporting
   Reporting to Provincial and National Treasury in electronic format was complied with on a monthly basis.

  Reporting is improving each and every year.
- 2. Internship programme
  The municipality is participating in the Municipal Financial Management Internship programme and has employed five interns undergoing training in various divisions within Budget and Treasury and Internal employed five interns undergoing training in various divisions within Budget and Treasury and Internal Pudit.
- 3. Budget and Treasury Office has been established in accordance with the MFMA.

  The Budget and Treasury Office has been established in accordance with the MFMA.
- 4. Audit Committee And performance audit committee has been established and is fully functional.
- 5. Service Delivery and Implementation Plan
  The detail SDBIP document is at a draft stage and will be finalised after approval of the IDP and budget, and will be signed by the mayor thereafter.
- 6. Annual Report
  Annual report is compiled in terms of the MFMA and National Treasury guidelines.
  7. Policies
- The municipality is currently reviewing all its policies and a workshop will be conducted for all councilors and employees before submission to council for adoption.

## 1.11 Municipal manager's quality certificate

I Sufferment Merchy certify that the annual budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and that the annual budget and supporting documents are consistent with the Integrated Development Plan of the municipality.

Print Name

Municipal manager of Mbhashe Local Municipality (EC121)

sned 12

SOZ/no/LI

Signature

Date